



VP of Outreach

The NYS TESOL VP of Outreach is a two-year elected position and oversees a volunteer committee of at least 4 people.

These include:

- Director of Regions
- Director of SIGS
- Events Coordinator
- Coordinator of Student Essay Contest

There may be other volunteers working with each of the above 4 positions. The VP of Outreach attends all EB meetings and holds separate Outreach meetings at least 4 times annually, through Go To Meetings

Responsibilities of the VP of Outreach include:

- Recruit NYS TESOL members to assume leadership roles in SIGs and Regions
- Is responsible for recruiting, training & mentoring committee members
- Serve as liaison between all SIGs/Regions and other VP's
- Train SIG and Region Chairs in event planning and execution
- Mentor Chairs in brainstorming, planning, and executing events.
- Assist in development of publicity materials (flyers, e-invites, etc)
- Review of proposals prior to submission for approval, including budget and publicity
- Oversees Annual Student Essay Contest Coordinator develops essay contest themes and parameters, to be approved by the Executive Board
 - SIG Coordinators coordinate with Publications Committee to publicize the contest wide throughout the state
 - SIG Coordinators organize and anonymize submissions, and send them to the rest of the committee (i.e., Region Coordinators) for rating
 - SIG Coordinators contact winning essay writers, and invite them to the Annual Conference
- Write articles for Idiom
- Communicates with the VP of Membership to ensure that all events have a membership table present
- Communicates with the VP of Annual Conference to ensure that each SIG has sufficient proposals and presentations at the AC
- Creates new ways to collaborate with other educational organizations or grass roots immigration rights organizations
- Communicates with VP of Advocacy to ensure that the needs of each SIG and Region are being shared with the Executive Board in the event an advocacy campaign must be organized
- Communicates with the VP of Publications to ensure that all events are appropriately publicized on Website and Listservs