

## **Director of SIGS (Special Interest Groups)**

- Meet regularly with the VP of Outreach
- Communicate regularly with the chairpersons of each SIG
- Assist SIGS and troubleshoot problems that they may have.
- Ensure that there is a viable SIG for each category:  
Elementary Education, Secondary Education, Higher Education, Bilingual Education, Special Education
- Ensure that each SIG is having events and/or meetings.
- Alert chairpersons of new developments, resources, articles concerning their particular SIG.
- Maintain a listing of the events of each SIG.
- Communicate regularly with the Events Coordinator.